

OFFICE OF WORKFORCE MANAGEMENT
Client Services Office, UNSEC Division, Operations Branch
1305 East-West Highway, Silver Spring, MD 20910
February 13, 2006

Client	HR Advisor	Processing	Branch Supervisor	Mail SF-52 Request for Personnel Action to:
Chief Administrative Officer	<u>Team A</u> Rosalind Epps Team Leader (301) 713-6344	Shatisha Parker (301) 713-6340	Gertrude Shannon (301) 713-6324	UNSEC Division OFA 45, SSMC-4 1305 East-West Highway Silver Spring, MD 20910 FAX: (301) 713-1979
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Chief Information Officer & High Performance Computing and Communications	Karen Vasquez (301) 713-6334	Shatisha Parker (301) 713-6340	Gertrude Shannon (301) 713-6324	UNSEC Division OFA 45, SSMC-4 1305 East-West Highway Silver Spring, MD 20910 FAX: (301) 713-1979
Acquisitions and Grants Office International Affairs	Lori Sellars (301) 713-6342	Shatisha Parker (301) 713-6340	Gertrude Shannon (301) 713-6324	UNSEC Division OFA 45, SSMC-4 1305 East-West Highway Silver Spring, MD 20910 FAX: (301) 713-1979
Education and Sustainable Development General Counsel Federal Coordinator for Meteorology	<u>Team B</u> Brian Boettcher Team Leader (301) 713-6322	Shaunda Evans (301) 713-6335	Gertrude Shannon (301) 713-6324	UNSEC Division OFA 45, SSMC-4 1305 East-West Highway Silver Spring, MD 20910 FAX: (301) 713-1979
Under Secretary Public, Constituent & Intergovernmental Affairs Program, Planning and Integration Chief Financial Officer/Budget Office	Michelle Gates (301) 713-6338	Shaunda Evans (301) 713-6335	Gertrude Shannon (301) 713-6324	UNSEC Division OFA45, SSMC-4 1305 East West Highway Silver Spring, MD 20910 FAX: (301) 713-1979

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National Finance Center Liaison Beverly Cox (301) 713-6341 SSMC-4	Employee/Labor Relations Specialist Jeannette Newland (301) 713-4477 x154 SSMC-3	Program Specialist Renita Richardson (301) 713-6323 SSMC-4	Human Resources Specialist (Recruitment & Placement) Karen Hill (301) 713-6335 SSMC-4	UNSEC Division Director Darla Callaghan (301) 713-6321 SSMC-4	Timekeeping & Leave Share Amy Townsend (303) 497-4478 Boulder, CO
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